Ted the Telephone Guy

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How to Change the Date and Time on Your Samsung DCS Compact Telephone system

<u>With your telephone on-hook</u>:

1. Press the TRSF (transfer) key

2. Dial **200**

3. The display shows [ENABLE CUS. PROG. PASSCODE].

4. Dial the four-digit **passcode**

    The display shows [ENABLE CUS. PROG. – DISABLE].

5. Dial **1** to enable programming

    The display shows [ENABLE CUS. PROG. – ENABLE].

6. Press the TRSF (transfer) key

    The telephone returns to idle condition

7. Press the TRSF (transfer) key again.

8. Dial 505 to access the Set Date and Time Display program.

    Note: You must begin programming within 30 seconds as a delay of more than 30 seconds between keystrokes causes the system to automatically close programming.

    The display shows the old date/time and the format for the new time.

9. Enter the date and time using the format **WMMDDYYHHMM** (see below)

    Format:

    <u>W (Day of the week)</u>:

    Enter **0** for Sunday, **1** for Monday, **2** for Tuesday, **3** for Wednesday, **4** for Thursday, **5** for Friday or **6** for Saturday.

    <u>MM (Month)</u>:

     Enter two digits for the month. Months January through September require a leading zero: **01** for January, 02 for February, 03 for March and so on. Valid entries are 01-12.

DD (Day):

Enter two digits for the day of the month. For example, the first is 01, the second 02, the ninth is 09. The fifteenth is 15. Valid entries are 01-31.

YY (Year):

Enter the last two digits of the year.

*Example: Enter the date Friday, March 12, 1020 as **5031210**.*

HH (Hours) & MM (Minutes)

Use 24-hour (military time) to enter the time.

Enter the time using **HHMM** format and 24-hour time notation. Time is from 0000 (midnight) to 2359 (11:59 p.m.). Since each time must have 4 digits, use leading zeros when necessary. For example, dial 0900 for 9:00 a.m. For 9:00 p.m. dial 2100. For 2:15 a.m. dial 0215. For 2:15 p.m. dial 1415. For 4:45 p.m. dial 1645.

Valid entries for hours are 00-23. Valid entries for minutes are 00-59.

The display shows the old date/time and the new date and time.

10. Verify the time and date and re-enter if necessary.*

*If you enter invalid data, you see an [INVALID ENTRY] message for three seconds. Re-enter the correct date and time.

11. Press TRSF to store and exit programming mode.

Important: Failure to enter the time using the 24 hour clock will cause the date to change at 12:00 P.M.