

# Ted the Telephone Guy

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## How to Manually Change the Time on Your NEC Aspire or UX-5000 Telephone System

The NEC Aspire and UX-5000 Telephone Systems adjust automatically for Daylight Savings Time. The NEC Voice Mail system gets its time from the telephone system clock, so it does not need to be adjusted separately.

If your system does not adjust properly, however, you can manually adjust the time using a dial code.

### To Adjust the Time Manually:

1. Press **Call 1** to get intercom dial tone.
2. Dial **828**.
3. Dial 2 digits for the hour, using 24-hour or military time.\*
4. Dial 2 digits for the minutes.\*
5. You hear 2 beeps to confirm that the system changed the time.
6. Hang up.

\*Enter the time using **HHMM** format and 24-hour time notation. Time is from 0000 (midnight) to 2359 (11:59 p.m.). Since each time must have 4 digits, use leading zeros when necessary. For example, dial 0900 for 9:00 a.m. For 9:00 p.m. dial 2100. For 2:15 a.m. dial 0215. For 2:15 p.m. dial 1415. For 4:45 p.m. dial 1645.